

NEW ZEALAND IN-LINE HOCKEY ASSOCIATION INCORPORATED
Updated October, 2002

CONSTITUTION

- 1 **THE NAME** of the society shall be **NEW ZEALAND IN-LINE HOCKEY ASSOCIATION INCORPORATED** hereinafter referred to as NZIHA.
All Reference to the Registrar, shall mean **THE REGISTRAR OF INCORPORATED SOCIETIES.**

2 **THE OBJECTS**

Shall be to organize, promote and develop In-line Roller Hockey played locally, nationally and internationally under such rules as may be laid down for In Line skates played with a blade stick, ball or puck.

3 **MEMBERSHIP OF THE NZIHA**

There shall be the following classes of members:

- i. **Club.** Clubs incorporated under the Incorporated Societies Act 1908 and who are training and promoting In Line roller hockey such as teams within New Zealand.
- ii. **Player.** Individuals who are registered as a Player by a Club in (a) above. Players shall only be registered in the name of one Club at any one time. They shall have no voting rights.
- iii. **Team Official.** Individuals who are registered as a Team Official by Clubs in (i) above. They shall have no voting rights.
- iv. **Game Official.** Individuals that are registered as Referees, Timekeepers, Scorekeepers and other officials that the NZIHA Executive decides from time to time. They shall have no voting rights.
- v. **Associate.** Individuals such as recreational, student, training and other categories of associate member that the NZIHA Executive decides from time to time. They shall have no voting rights.
- vi. **Non Playing Member** Individuals who are registered as a Non Playing member by a Club in (i) above. Players shall only be registered in the name of one Club at any one time. They shall have no voting rights, but will have admission to the National competition.

Applications for membership shall be made in writing on a prescribed form to the Secretary of the NZIHA.

The NZIHA Executive may accept membership subject to the conditions set out in (i) to (v) being met. The NZIHA Executive is not obliged to accept membership applications nor give any reason should an application for membership be declined.

4 **LIFE MEMBERSHIP**

Any person who has rendered outstanding service to In-Line Roller Hockey at National or International Level, may, by a vote of two thirds of a General Meeting be elected a life member. All nominations shall in the first instance be submitted in writing to the Executive for recommendation to the General Assembly at the next Annual General Meeting.

A life member

will not be required to pay any fees,
will receive free of charge all publications issued by NZIHA,
will have right of free entry to all events run by NZIHA and any of its affiliates.
May attend all meetings and exercise all the functions of a delegate except vote.

5 **CESSATION of MEMBERSHIP and RESIGNATION**

Should a club or individual remain non-financial for more than three months they shall cease to be a member of the NZIHA.

A member wishing to resign may do so by sending their resignation in writing to the Secretary which shall take effect immediately.

6 EXPULSIONS SUSPENSION and FINES

- a) A two thirds majority of members voting at a general assembly may suspend, fine or expel a member club or any individual from taking part in NZIHA events and activities if it is deemed they have committed actions detrimental to NZIHA or in breach of its constitution or by laws.
- b) They shall be notified in writing.
- c) All members being suspended or fined shall have a right of appeal to a general meeting of the General Assembly.
- d) Notice of an appeal must be filled with the national secretary within twenty eight days of the notice being sent.
- e) In all cases a member has a right to be heard in defense of their actions before the General Assembly of NZIHA.
- f) No resignation, expulsion or suspension shall relieve or discharge any member club or members from the payment of any subscription or other moneys due to NZIHA as at the date of their resignation, suspension or expulsion.

7 OFFICERS

- a) A Patron - The General Assembly may if it so decides elect a patron who need not be a registered member of NZIHA. This is a honorary position and has no voting rights.
- b) A President who will be elected for two years. After a period of 2 terms the President must retire from office, but may stand for re-election
- c) A Vice President who will be elected for a period of two years. After a period of 2 terms the Vice President must retire from office, but may stand for re-election
- d) A Committee of four who will each serve for a two year term. Two will retire each year but may stand for re-election.
- e) Casual Vacancy :
 - i) Should the President by absence or any other cause be unable to carry out his duties his place will be taken by the Vice President who will exercise all the functions of that office.
 - ii) In the event of (i) above occurring the Executive may from among their number appoint a temporary Vice President.
 - iii) Casual vacancies occurring in the committee up to two in number may be filled as the executive sees fit consideration in the first instance being given to unsuccessful candidates from the previous General Election. For any number greater than two an election will be called from the voting members.
- f) The officers of the NZIHA shall be elected at the Annual General Meeting. Nominations for officers shall be taken from the floor at the AGM along with nominations to be received by the Secretary of the NZIHA 28 (twenty eight) days prior to the AGM. The NZIHA shall endeavour to seek nominations for positions on the Executive Committee that will represent as great a cross-section of the Regional Leagues as is possible.
- g) Any member of the Executive Committee who during their term of office ceases to be a member of the NZIHA shall automatically cease to be a member of the Executive.

8. BANKRUPTCY

a) Any member having been adjudged bankrupt may not stand for any Office or position in NZIHA, or upon being declared bankrupt shall immediately cease to hold any office or position on a committee in NZIHA. Any positions they hold will immediately be deemed vacant. A by-election may be held to fill such a vacancy.

(b) Upon discharge of bankruptcy such a member shall then be entitled to stand for any position within NZIHA.

9. POWERS OF THE GENERAL ASSEMBLY

It shall have full control and management of the affairs of NZIHA

It shall have power to delegate authority or jurisdiction to persons committees or organisations.

It shall enforce and construe the Constitution, Rules and by-laws and may impose penalties for violation of them.

It may make By-laws to govern the running and method of conducting contests and organisation of teams.

In matters of appeal its decision shall be final.

It shall have full power to apply its funds as deemed expedient for the promotion of its objects.

The General Assembly or Executive shall make the appointment of Secretary, Treasurer, Director or any salaried position. Such appointees shall have no voting right whatsoever unless they represent a Class One Member.

10. THE EXECUTIVE:

- a) The affairs of NZIHA between General Assembly meetings shall be conducted by the Executive which shall comprise the President, Vice President and Elected Committee Members in clause seven above.
- b) All its policy decisions are subject to final approval at the next General Assembly Meeting.
- c) A quorum for Executive meetings shall be a majority of its members.

11. MEMBERSHIP FEES

The annual subscription payable by Clubs, Players & Team Officials shall be fixed by the General Assembly each year and become due on a date fixed by the NZIHA.

The annual subscription (if any) of all other classes of membership shall be fixed by the NZIHA Executive.

The membership year shall be 1st January to 31st December.

Non-financial members may exercise all functions except vote. (Note Clause 5 on limited period of three months a member may be non-financial)

12. CONTROL OF BANKING ACCOUNT

- a) The treasurer shall attend meetings as required and shall keep such banking accounts as may be authorized by NZIHA.
- b) Money received by the treasurer on behalf of NZIHA shall be acknowledged in an approved manner and deposited in NZIHA's banking accounts.

- c) Money received by any other person on behalf of NZIHA shall be forwarded to the treasurer as soon as possible and be treated in the same manner as clause (b).
- d) Payments shall be made by cheque and shall be signed in such manner as NZIHA may from time to time determine.
- e) The treasurer shall keep proper accounts of money received or paid and shall close the accounts annually at the 31st March or a date fixed by NZIHA.
- f) The various accounts together with the Balance Sheet shall be audited and presented to the next Annual General Meeting of the General Assembly.
- g) The General Assembly shall have power to handle and determine the financial affairs of NZIHA in such a manner as it sees fit and to authorize allocations of expenses to officials of NZIHA.
- h) Surplus funds may only be invested with recognized banking and government institutions.

13. PAYMENTS TO MEMBERS (Pecuniary Profit)

- a) No member of the Association or any person associated with a member shall participate in or materially influence any decision made by the Association in respect of the payment to or on behalf of that member or associated person of any income, benefit, or advantage whatsoever. Any such income paid shall be reasonable and relative to that which would be paid in an arm's length transaction (being the open market value).
- b) The provisions and effect of this clause shall not be removed from this document, and shall be included and implied into any document replacing this document.

14. POWER TO BORROW MONEY

NZIHA. shall have power to borrow money by way of mortgage, debenture or any legal method sanctioned by its members. It may lease or purchase any property and enter into any contracts it may deem necessary to further its objects.

15. VOTING

- a) A member Club having all dues paid shall be entitled to one voting delegate at General assembly meetings, providing the member is not under suspension and has at least ten (10) registered members for whom the current fees have been paid.
- b) Club delegates may represent one club only and shall be a member of the club they represent.
- c) A delegate shall be entitled to one vote on each matter.
- d) A majority of votes cast shall decide each matter except where otherwise specified.
- e) No person may have more than one vote except the Chairperson who may exercise a casting vote in the event of an equal ballot
- d) The mode of voting at NZIHA meetings shall be decided in the first instance on voices, in the case of doubt, a show of hands. . A secret ballot may be called for by one tenth of members present who are entitled to vote.
- e) There will be no voting by proxy at any NZIHA meeting.

16 MEETINGS

- a) i) The annual general meeting shall be held within four months of the closing of annual accounts which date shall be fixed by the General Assembly.

ii) The secretary shall notify each officer, class one member and Club Secretary by notice in writing of the time and place of the meeting at least twenty eight (28) days prior to the date of the meeting

iii) The business to be conducted shall be

- 1) President's Report
- 2) Presentation of balance sheet and accounts duly audited
- 3) Appointment of Auditor
- 4) Alterations to the Constitution or by law.
- 5) Election of Officers and Committee
- 6) General Business

b) NZIHA shall hold at least one other general meeting in the year.

c) A SPECIAL GENERAL MEETING may be requested at any time by not less than one half of the NZIHA class one member clubs, or by direction of the executive committee upon giving the secretary, in writing full details of the business to be considered.
The only business to be considered will be that specified on the notice calling the meeting
Twenty eight days notice of the time and place shall be given

If the special general meeting is not convened within three weeks after the requisition has been sent to the secretary the members making the requisition may convene the meeting themselves.

d) The conditions laid down in a (ii) shall apply to the calling of special meetings.

e) A quorum for meetings of the General Assembly shall be one third of its financial class one members at the time the meeting was called.

17 ALTERATION OF CONSTITUTION AND BY LAWS

- (i) A motion to alter the Constitution or By-Laws will only be in order if it is given to the Secretary and circulated not less than 28 days prior to the meeting.
- (ii) The Constitution shall not be altered, added to or rescinded except by not less than two thirds of the members voting at an Annual or Special General Meeting.
- (iii) The By Laws shall not be altered, added to or rescinded except by not less than a simple majority of the members voting at an Annual or Special General Meeting.
- (iv) A motion to alter the Constitution or By-Laws which has been submitted in accordance with (i) above may be amended by a simple majority of the members voting at an Annual or Special General Meeting.
- (v) Any consequential amendments to references or numbering in the Constitution and By Laws required as a result of an alteration shall be deemed to have been approved.

Any alteration shall take effect immediately unless the meeting specifies otherwise.

18 THE COMMON SEAL

The Common Seal shall consist of the words " New Zealand In-Line Hockey Association (Inc) " in the form of a circle and the words " Common Seal " in the centre.

It shall be in the custody of the secretary and affixed to such documents, as NZIHA shall direct in the presence of two members whose signatures will also be affixed.

19 REGISTERED OFFICE

The registered office of NZIHA shall be situated at an office owned or leased for the purpose or residential address of the current secretary with due notice to the Registrar.

20 INTERPRETATION OF CONSTITUTION AND BY LAWS

The decision of the General Assembly on the construction or interpretation of any rule or any matter not contained in the Constitution or By Laws shall be conclusive and binding on all members.

21 WINDING UP

- a) NZIHA may be wound up by resolution of a Special or General Meeting requiring the Society to be wound up.
- b) Such resolution must be confirmed by a majority vote at a further general meeting held not earlier than thirty days after the date on which the first resolution was passed.
- c) If upon the winding up or dissolution of the organisation there remains after the satisfaction of all debts and liabilities and property whatsoever the same shall not be paid or distributed among the members of the organisation but shall be given or transferred to some other organisation or body having objects similar to the objects of the first organisation, or to some other charitable organisation or purpose, within New Zealand.
- d) No addition to or alteration or recession of the rules shall be approved if it affects the non-profit aims, personal benefit clause or the winding up clause.

The provision and effect of this clause shall not be removed from this document and shall be included and implied into any document replacing this document.